



California Adult Education Program Implementation Meeting

June 20, 2024 ♦ 1:00pm-3:00pm

Webex Meeting Agenda

Agenda Item		Purpose	Person(s) Responsible	Timeframe
I.	Introduction	A. Welcome	MaryAnn	5 min
II.	Minutes	A. Review & Approval of Minutes for April 18, 2024, May 16, 2024	Board	5 min
III.	Public Comment	A. Community Comments	Community	5 min
IV.	Strategic Planning	A. Revised Goals and Objectives B. Environmental Scan continued	MaryAnn	30 min
V.	Professional Development	A. Partner Updates	GlendaleLEARNs	45 min
VI.	Next Meeting	A. Next meeting date: July 18, 2024		
IX.	Adjourn	A. Adjournment		

Our Mission: The Glendale Community College Regional Consortium welcomes adult learners of all abilities and provides accessible pathways to skill acquisition and education towards viable employment, through multiple career partners.

Adult Education Implementation Virtual Meeting

May 16, 2024 ♦ 1:00pm-3:00pm

Attendees: Edith Gonzalez, Ani Khachikyan, Peyman Malaz, Iskra Martinez, Jonathan Pelletier, Naomi Sato

Board Members: Alfred Ramirez

Coordinator: MaryAnn Pranke

Meeting Notes

Agenda Item		Outcome
I.	Minutes	A. Approval of Minutes 1. Postponed until next meeting due to the lack of quorum.
II.	Community Comments	A. No comments were submitted.
III.	Director's Report	A. Alfred announced to the group that he is retiring effective June 30, 2024; however, his last day will be June 20, 2024. 1. This will be Alfred's last meeting. 2. Vice President of Instruction, Michael Ritterbrown, will be the Interim Director. B. Summer session registration will be held June 12-13.
IV.	Strategic Planning	A. MaryAnn conducted a presentation on labor market information for March 2024 to set the stage for discussion on strategic planning. B. MaryAnn reviewed the challenges and needs identified for students and participants for the previous Annual Plan. 1. Team agreed that challenges related to the pandemic no longer apply. 2. The demand for adult education continues; however, even hiring new instructors does not solve the problem when there is a wait list because Garfield staff is limited and cannot process the hundreds of new students.

Agenda Item		Outcome
		<p>3. Attempted to integrate basic computer skills in lower-level ESL; however, this did not work. People need to increase language skills before they can increase computer skills.</p> <p>4. Jonathan noted that Department of Rehabilitation (DOR) is still seeing invisible disabilities identification as a challenge.</p> <p>5. Ani and Edith noted that the hiring process is much different now with everything happening online. Applications are submitted online but no response is received. Edith noted that English learners only seem to qualify for very entry level jobs.</p> <p>6. Team agreed that mental health issues continue to be barriers for students and participants. Mental health issues are linked to homelessness. Participants who are homeless will not show up to appointments and phone numbers change so frequently it is difficult to connect with them.</p> <p>7. Naomi noted that Medical Assistant students are not able to pay for books. Ani noted that students are confident in their skills as they work in their externships.</p> <p>8. Team agreed that they are dealing with multiple barriers including nondisclosed disabilities and mental health issues.</p> <p>A. MaryAnn reviewed the previous goals for any updates needed for 2024-25 Annual Plan.</p> <p>1. Team agreed that the goals verbiage related to the pandemic no longer apply.</p> <p>2. Team agreed all goals apply but need to be updated for post-pandemic and the challenges now being experienced.</p>
V.	Next Meeting	Next meeting will be held: June 20, 2024; 1:00-3:00pm



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