

California Adult Education Program Implementation Meeting

June 15, 2023 ♦ 1:00pm-3:00pm

Webex Meeting Agenda

Link: <https://gca.webex.com/gca/j.php?MTID=me747a4e76ba43f3e7e17ef11c57e39cf>

Agenda Item		Purpose	Person(s) Responsible	Timeframe
I.	Introduction	A. Welcome B. Roll Call	Alfred MaryAnn	5 min
II.	Public Comment	A. Community Comments	Community	5 min
III.	Minutes	A. Review & Approval of Minutes for May 18, 2023	Board	5 min
IV.	Partner Presentation	A. Home Again Los Angeles	Carrie Prado	30 min
V.	Professional Development	A. Fundamentals of Emotional Intelligence in the Workplace	Melina Sardar	60 min
VI.	Next Meeting	A. Next meeting date: July 20, 2023		
IX.	Adjourn	A. Adjournment		

Our Mission: The Glendale Community College Regional Consortium welcomes adult learners of all abilities and provides accessible pathways to skill acquisition and education towards viable employment, through multiple career partners.

Adult Education Implementation Virtual Meeting: WebEx

May 18, 2023 ♦ 1:00pm-3:00pm

Attendees: Ani Khachikyan, Alees Gharibian, Laura Isaacs-Galvan, Abigail Espericueta, Hilda Ghazarian, Naomi Sato

Board Members: Judith Velasco, Alfred Ramirez

Coordinator: MaryAnn Pranke

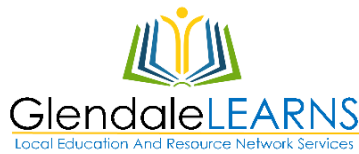
Meeting Notes

Agenda Item		Outcome
I.	Minutes	A. Review & Approval of Minutes for April 20, 2023. 1. Minutes for April 20, 2023 were unanimously approved.
II.	Director's Report	A. Director Update & Report 1. Alfred reported that Hilda has joined the GCC ESL instructor team and welcomed her to GCC. 2. Alfred also shared that they hired several new staff including three in non-credit, but are still looking for instructors for medical assistant, math instructor and program coordinator. He asked that if anyone knew of a nursing professional who would be interested in an instructor position, to please let him know. 3. He also reported that the Certified Nursing Assistant program (CNA) is still in the state approval process but plan on starting the program in the fall. They are looking at other community colleges and how they got their program up and running for new learning. 4. Alfred also noted that Garfield Campus is working hard to transition students to the credit campus (Verdugo).
III.	Strategic Planning	A. Annual Planning 1. MaryAnn presented updates and facilitated discussion on Goals and Objectives for the CAEP Annual Plan. 2. Partners discussed the barriers identified for the Three-Year Plan and added the following: a. Lack of Support: Parents and/or other family members do not fulfill their commitment for

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	<p>transportation or childcare making it difficult for students to begin or continue training. Some families are not supportive of the studying that is needed to be successful.</p> <ul style="list-style-type: none"> b. Lack Self-Advocacy Skills: Some students do not know how to negotiate with organizations for services or advocate for their needs so they are never known. c. Lack of SSN for refugees and asylees and some don't have work permits. If they have refugee or asylee status, they are legally in the country; however, they have to continue waiting for their documents before being able to work. d. Partners also noted that students, consumers, and participants remain concerned over contracting coronavirus. <p>3. Partners discussed "needs" to be addressed:</p> <ul style="list-style-type: none"> a. Many are asking for jobs that allow remote work. <p>4. The partners discussed goals to focus on over the next program year:</p> <ul style="list-style-type: none"> a. Keep the previous goal of: Capitalize on opportunities to leverage resources with GlendaleLEARNNS partners. b. Business Engagement to assist in finding and driving appropriate career technical education c. Keep goal addressing supportive services. d. Professional Development: MaryAnn noted that she will continue to schedule partner presentations and speakers during our meetings to continue professional development efforts. She noted that Melina Sardar was coming back for the June meeting to speak about Emotional Intelligence in the Workplace.

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IV.	Partner Updates	<p>A. The Campbell Center</p> <ol style="list-style-type: none"> 1. Abigail reported that they are still hiring a Community Integration Coordinator and encouraged the partners for any referrals. 2. She also reported that they are placing people into jobs and also have a need to add job coaches. <p>B. Verdugo Jobs Center (VJC)</p> <ol style="list-style-type: none"> 1. Ani announced that VJC is getting close to the end of the fiscal year and will begin closeout; however, new funds are beginning July 1st to assist new people. 2. Ani also noted that she currently has three participants enrolled in Work Experience from the medical assistant class. <p>C. JVS SoCal</p> <ol style="list-style-type: none"> 1. Alees reported that she is still receiving referrals of refugees and asylees and she is setting them to receive workforce development services including supportive services. <p>D. Glendale Youth Alliance (GYA)</p> <ol style="list-style-type: none"> 1. Laura announced that the Golf Tournament fundraiser was held and very successful. 2. Laura also noted that GYA has served a significant number of homeless youth this year. 3. She also walked through the flyers in the packet and noted the summer program.
V.	Next Meeting	Next meeting date: June 15 2023; 1:00pm-3:00pm

Meeting Schedule Program Year 2022 - 2024



Month	Date	Partner Presentation
May	May 18, 2023	Strategic Planning: CAEP Annual Plan
June	June 15, 2023	Home Again LA Keynote: <i>Fundamentals of Emotional Intelligence in the Workplace</i> : Melina Sardar
July	July 20, 2023	Professional Development: <i>Stress Management: Manage your stress before it manages you!</i> Melina Sardar
August	August 17, 2023	Frank D. Lanterman Regional Center
September	September 21, 2023	The Campbell Center
October	October 19, 2023	JVS SoCal
November	November 16, 2023	Professional Development: TRAUMA! The Most Powerful Hidden Barrier to Employment - Larry Robbin
December	December 21, 2023	No Meeting
January	January 18, 2024	Armenian Relief Society
February	February 15, 2024	
March	March 21, 2024	
April	April 18, 2024	
May	May 16, 2024	
June	June 20, 2022	



CITIZENSHIP CLASSES

Learn the English, Civics, and History requirements to pass the test and become a United States Citizen!

Classes begin Tuesday, June 27, 2023 @ the Pacific Park Library and continue every Tuesday until August 29, 2023.

6:30 PM - 9:00 PM

Classes are free and hosted by the International Rescue Committee

Space is limited to 15 students, Registration is required.



TO REGISTER, OR FOR MORE INFORMATION PLEASE CONTACT THE LITERACY CENTER AT 818.548.6450 OR PACIFIC PARK LIBRARY AT 818.548.3760



CLASES DE CIUDADANÍA

Aprenda los requisitos de inglés, educación cívica e historia para aprobar el examen y convertirse en ciudadano de los Estados Unidos!

Las clases comienzan el Martes 29 de Junio de 2023 en la Biblioteca de Pacific Park y continúan todos los Martes hasta el 29 de Agosto de 2023.

6:30 PM - 9:00 PM

Las clases son gratuitas y están organizadas por el Comité Internacional de Rescate

El espacio está limitado a 15 estudiantes, la inscripción es necesaria.



PARA INSCRIBIRSE, O PARA MÁS INFORMACIÓN, POR FAVOR PÓNGASE EN CONTACTO CON EL CENTRO DE ALFABETIZACIÓN EN EL 818.548.6450 O LA BIBLIOTECA PACIFIC PARK EN EL 818.548.3760



Glendale
Library
Arts &
Culture



TECHNOLOGY LOAN PROGRAM



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SCHOOL?**

- Must be 18+ or older to participate
- Laptops may be checked out for three weeks at a time or the duration of a GCC Garfield Campus semester. Proof of college enrollment is required for semester checkouts
- Limit of one laptop per household
- Must be in good standing with the library to participate
- Priority for checkouts is given to GCC Garfield Campus and Literacy Center Students

**FOR MORE INFORMATION PLEASE CONTACT US AT
818-548-6450 OR LITERACY@GLENDALECA.GOV**

Are you between the
ages of 14 to 24 &
want to work this
summer?



**PAID
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EXPERIENCE
OPPORTUNITY**

**APPLY
TODAY!**



Eligibility Requirements:

- Be a resident of LA County
- 14 to 24 years of age
- Have the right to work in the US
- Able to obtain a work permit (minors only)



For more information, contact
Glendale Youth Alliance at:

(818) 937-8073

GYAinfo@glendaleCA.gov

1255 S. Central Ave,
Glendale, CA 91204

www.GlendaleYouthAlliance.com



@glendale_youth_alliance

The Glendale Youth Alliance is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY 818-548-3857