



California Adult Education Program Implementation Meeting

April 20, 2023 ♦ 1:00pm-3:00pm

Webex Meeting Agenda

Link: <https://gca.webex.com/gca/j.php?MTID=me747a4e76ba43f3e7e17ef11c57e39cf>

Agenda Item		Purpose	Person(s) Responsible	Timeframe
I.	Introduction	A. Welcome B. Roll Call	Alfred MaryAnn	5 min
II.	Public Comment	A. Community Comments	Community	5 min
III.	Minutes	A. Review & Approval of Minutes for March 16, 2023	Board	5 min
IV.	Director's Report	A. Updates from the Director	Alfred	15 min
V.	Partner Presentation	A. Department of Rehabilitation	Jonathan Pelletier	60 min
VI.	Strategic Planning	A. MOUs B. Annual Plan	MaryAnn	10 min
VII.	GlendaleLEARNs Partners	A. Partner Updates	Partners	20 min
VIII.	Next Meeting	B. Next meeting date: May 18, 2023		
IX.	Adjourn	A. Adjournment		

Our Mission: The Glendale Community College Regional Consortium welcomes adult learners of all abilities and provides accessible pathways to skill acquisition and education towards viable employment, through multiple career partners.

Adult Education Implementation Virtual Meeting: WebEx

March 16, 2023 ♦ 1:00pm-3:00pm

Attendees: Ani Khachikyan, Hilda Ghazarian, Kim Fedrick, Caryn Panec, Jonathan Pelletier

Board Members: Judith Velasco, Alfred Ramirez

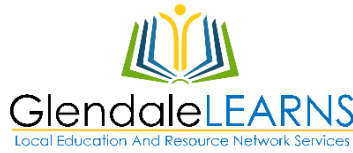
Coordinator: MaryAnn Pranke

Meeting Notes

Agenda Item		Outcome
I.	Minutes	A. Review & Approval of Minutes for February 16, 2023. <ol style="list-style-type: none"> Minutes for February 16, 2023 were unanimously approved.
II.	CFAD Approval	A. The Consortium Fiscal Administrative Declaration (CFAD) for GlendaleLEARN was unanimously approved as presented. <ol style="list-style-type: none"> MaryAnn will submit to the state as approved.
III.	Director's Report	A. Director Update & Report <ol style="list-style-type: none"> Alfred reported legislative analysts are looking at CAEP allocations and how funding is tracked for accountability. They are pushing to change how funds are allocated and favor funding to be provided to K-12 Adult Schools. Colleges are not in favor. There are 1,000 students on the waiting list for ESL. Approximately 60% are waiting and 40% have either entered enrollment or have taken another path. Alfred clarified that this has not been the longest waiting list; the longest had 4,000 students on the list. MaryAnn offered help from partners who could reach out to students even if they came on campus to make calls under the supervision of the Career Counselors, if necessary. In-person classes resumed; however, instructors contracted COVID and that halted classes because there were no substitutes who could cover. The CNA class was cancelled. Department of Education (DOE) has a backlog on approvals and that required the class to be cancelled. While the class received approval from the Chancellor's office, the DOE approval remains pending.

Agenda Item		Outcome
IV.	Partner Presentation	<p>A. International Rescue Committee (IRC) – Hilda Ghazarian, Kimberly Protzel, and Luke Van Lant</p> <ol style="list-style-type: none"> 1. Hilda, Kimberly, and Luke presented the programs and services available through IRC. In addition to ESL and Citizenship classes, IRC offers legal assistance with immigration status and citizenship, as well as Financial Coaching. Financial services are offered at the individual level and include opportunities for accessing loans.
V.	Partner Updates	<p>A. Department of Rehabilitation (DOR)</p> <ol style="list-style-type: none"> 1. No updates to report. <p>B. Verdugo Jobs Center (VJC)</p> <ol style="list-style-type: none"> 1. Ani announced that onsite case management began at Garfield campus to facilitate co-enrollment with WIOA Title I for paid work-based learning and job placement assistance. 2. She clarified that dislocated worker funds were available to help with tuition costs and other services. She has received referrals from the Career Counselors on campus. 3. Ani also reported that paid externships with medical assistants will begin very soon and will include those students that graduated from the previous cohort. <p>C. Student Success Center</p> <ol style="list-style-type: none"> 1. Caryn reported that there were many new students in the “in-between” stage where they have not achieved their diploma or equivalent. Most are refugees or immigrants. 2. Caryn also noted an increase in students seeking English 101 plus to prepare to enter English 101. Many are coming from the Verdugo campus and a noted decline in completion of English 101 is driving the referrals to the preparation course.
V.	Next Meeting	Next meeting date: April 20, 2023; 1:00pm-3:00pm

Meeting Schedule
Program Year 2022 - 2023



Month	Date	Partner Presentation
October	October 20, 2022	GCC Student Success Programs; Jobs Report
November	November 17, 2022	Verdugo Jobs Center
December	December 15, 2022	Meeting Cancelled
January	January 19, 2023	GCC Short-Term Vocational Programs
February	February 16, 2023	Glendale Youth Alliance
March	March 16, 2023	International Rescue Committee
April	April 20, 2023	Department of Rehabilitation
May	May 18, 2023	Armenian Relief Society
June	June 15, 2023	Home Again LA Strategic Planning: Annual Plan
July	July 20, 2023	Strategic Planning: Annual Plan
August	August 17, 2023	Frank D. Lanterman Regional Center
September	September 21, 2023	The Campbell Center
October	October 19, 2023	JVS SoCal
November	November 16, 2023	
December	December 21, 2023	

TECHNOLOGY LOAN PROGRAM



**Surface Pro Laptops are Now
Available for checkout
through the Literacy Center**

**DO YOU NEED A
LAPTOP FOR
SCHOOL?**

- Must be 18+ or older to participate
- Laptops may be checked out for three weeks at a time or the duration of a GCC Garfield Campus semester. Proof of college enrollment is required for semester checkouts
- Limit of one laptop per household
- Must be in good standing with the library to participate
- Priority for checkouts is given to GCC Garfield Campus and Literacy Center Students

**FOR MORE INFORMATION PLEASE CONTACT US AT
818-548-6450 OR LITERACY@GLENDALECA.GOV**

TEAM

Training Employment & Mentorship Program



Eligibility Requirements:

- ✓ Must be attending school
(secondary or post-secondary school)
- ✓ Must be between the ages of 14 - 21
- ✓ Must be low income
- ✓ And must meet one of the
following criteria:
 - » ESL or ELD
 - » On probation or involved in the
juvenile justice system
 - » Homeless/runaway
 - » An individual who is in foster
care or has aged out of the
foster care system
 - » Pregnant or parenting
 - » Individual with disability
(including IEP) must be able
to work independently
 - » Basic skills deficient (GPA 2.0 or less)

For more information, please contact
Lusine Baghdasaryan at

✉ LBaghdasaryan@Glendaleca.gov

☎ (818) 937-8006

📍 1255 S. Central Avenue, Glendale, CA 91204

For more information
about GYA visit us at
www.GlendaleYouthAlliance.org

📷 @Glendale_Youth_Alliance



*The Workforce Innovation and Opportunity Act is
an Equal Opportunity Program. Auxiliary ids and
services are available upon request to individuals
with disabilities. TTY (818) 548-3857.*

*Requests must be made within 3 business days
of the event.*





We are Hiring!

2023

*DIFFICULTY
FINDING A JOB?*

18-24 YEARS OLD?



*CURRENTLY NOT ENROLLED
IN FOR CREDIT COLLEGE COURSES?*

Open Positions: Retail & Clerical

Call to qualify:

Mia Titilah : (818) 937-8005

MTitilah@Glendaleca.gov

Jasmine Venegas: (818) 937-8055

JVenegas-Goulet@Glendaleca.gov

Laura Isaacs-Galvan: (818) 937-8057

LIsaacs@Glendaleca.gov



For more information
about GYA visit us at
www.GlendaleYouthAlliance.org



[Glendale_Youth_Alliance](#)

MOTEL VOUCHERS AVAILABLE AT GLENDALE YOUTH ALLIANCE!

Available for homeless youth

Age: 14-24

Call: (818) 937-8021

Email: ADuzdabanyan@glendaleca.gov



Investing in Our Future Workforce



LIFERAP

Low Income Family Employment And Rental Assistance Program



The LIFERAP program provides case management and wrap around services to improve the quality of life of Glendale families by providing rental and employment assistance for low income, working households.

Eligibility Requirements:

- Must be a Glendale resident
- Currently residing in a rental unit
- Have one or more children under the age of 18 - Minor must be 18 or younger at the time of application
- Must have Right to Work documents
- At least 1 family member must be working 32 hours a week or more
- Must be willing to commit to the program for 12 months; meet with case manager monthly; open a saving plan; provide all necessary documentation
- Cash aid (CalWORKS) recipients are not eligible for the program

Family Annual Income Eligibility Guideline:

2 people	3 people	4 people	5 people	6 people
\$76,250	\$85,800	\$95,300	\$102,950	\$110,550

Applications Open
1/16/2023 - 2/3/2023



For more information please contact:
Eliza Dzhaneryan • edzhaneryan@glendaleca.gov
(818) 937-8056

Applications can be submitted via email at:
edzhaneryan@glendaleca.gov or mailed to:
c/o: Eliza Dzhaneryan – Verdugo Jobs Center
1255 S. Central Ave. Glendale CA 91204

Low Income Family Employment and Rental Assistance Program (LIFERAP) is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities with 3 days prior notice by calling (818) 937-8000. TTY users, please call (818) 548-3857.

Are you between the
ages of 14 to 24 &
want to work this
summer?



**PAID
WORK
EXPERIENCE
OPPORTUNITY**

**APPLY
TODAY!**



Eligibility Requirements:

- Be a resident of LA County
- 14 to 24 years of age
- Have the right to work in the US
- Able to obtain a work permit (minors only)



For more information, contact
Glendale Youth Alliance at:

(818) 937-8073

GYAinfo@glendaleCA.gov

1255 S. Central Ave,
Glendale, CA 91204

www.GlendaleYouthAlliance.com



@glendale_youth_alliance

The Glendale Youth Alliance is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY 818-548-3857

CITIZENSHIP CLASS



The International Rescue Committee
Of Los Angeles
invites you to join us for

FREE CITIZENSHIP CLASSES

April 10th, 2023 – June 14th, 2023

IN-PERSON CLASS

IRC Los Angeles Office
625 N Maryland Ave
Glendale, CA 91206
Tuesdays and Thursdays
3:00 pm – 5:00 pm

Pacific Park Library
501 S Pacific Ave
Glendale, CA 91206
Tuesdays
6:30pm – 9:00pm

VIRTUAL CLASS (ON ZOOM)

The link will be provided upon registration.

Mondays and Wednesdays
6:00 pm- 08:00 pm

Students must have a green card.

For more information and registration, contact:

Hilda Ghazarian

Hilda.Ghazarian@rescue.org

CFCP-LA@Rescue.org

Armenian and Farsi language support

From Harm to Home | Rescue.org





DOR DEPARTMENT of
REHABILITATION

Employment, Independence & Equality

DOR GENERAL SERVICES



MISSION

- The California Department of Rehabilitation (DOR) works in partnership with consumers and other stakeholders to provide services and advocacy in pursuit of employment, independent living and equality for Californians with disabilities.

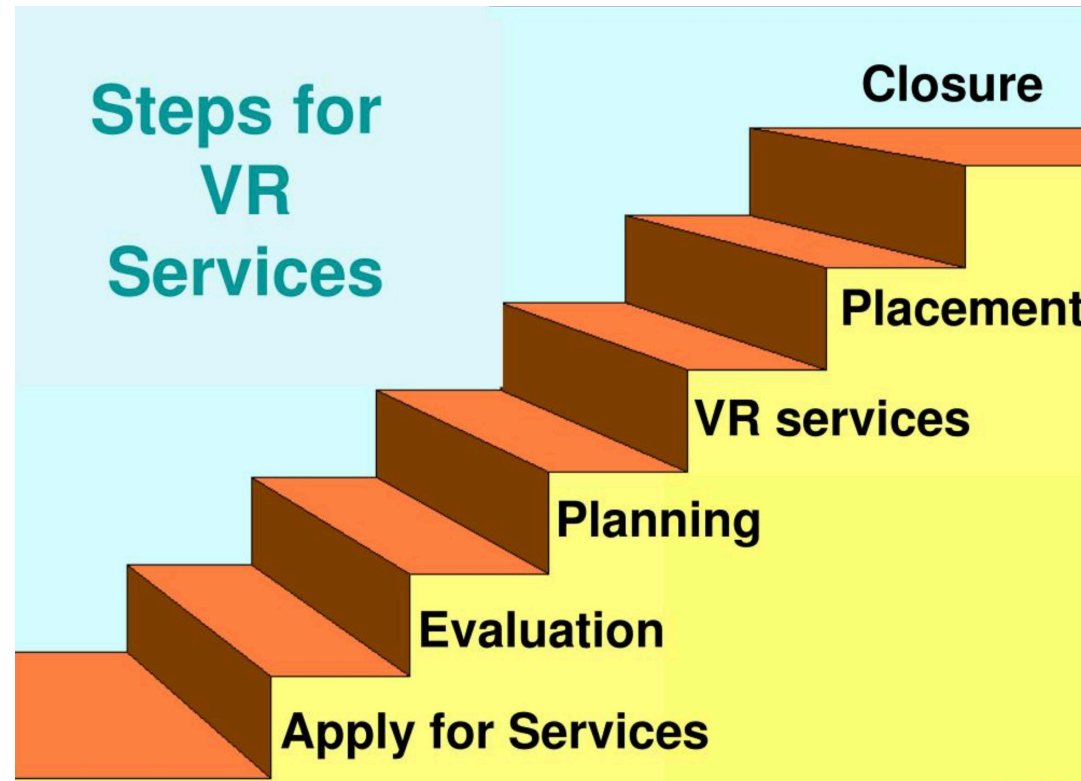
Purpose of Vocational Rehabilitation?

- Remove a barrier to obtaining and/or maintaining employment for an individual with a barrier.



VR Process

1. Application
2. Eligibility
3. Accessing and Planning
4. Individualized Plan for Employment (IPE)
5. Services
6. Employment



APPLICATION

Form with horizontal lines for text entry.



Form with horizontal lines for text entry.



Application

- Prospective consumers can apply by :
 - Calling their local office
 - Walking in
 - Online Application

Eligibility

Eligibility

- Determined by the VR Counselor
1. Barrier to employment
 2. The individual must benefit from VR services to prepare for, enter, engage in or retain gainful employment consistent with the individual's, strengths, resources, priorities, concerns, abilities, interest and informed choice
 3. The individual must be capable of achieving employment.



Assessing and Planning

- Career Planning
- Explore
- Interest assessment and analyze
- Research the steps and requirements to get to the right vocational goal for the consumer.
- Consider the results
- Initiate joint planning



Individualized Plan for Employment



- Identify the employment outcome
- Select VR services
- Choose service providers
- Establish timelines
- Identify responsibilities
- Other

Tools & Resources



- Vocational Counseling and guidance
- Career assessment
- Referrals and assistance to get services from other agencies
- Career education and training
- Occupational licenses, tools, equipment, books and supplies
- Transportation Assistance

SERVICES

- Job search, interview skills, and job placement services
- Follow-Up for disabled veterans to assist them maintain and retain employment
- Rehabilitation assistive technology
- *Work based Experience*

Employment / Case Closure

- Criteria for Success
 - The right job for the individual
 - The right workplace
 - Employed for 90 days



Internship with Department of Rehabilitation

- Benefits:
 - Vocational Rehabilitation Experience
 - Work one on one with consumers alongside counselors
 - Direct hours
 - DOR AWARE system
 - Build rapport with DOR staff



California Department of Rehabilitation Districts

Los Angeles Coastal Bay Region

1. Redwood Empire District
2. Greater East Bay District
3. San Francisco District
4. San Jose District
5. **Van Nuys/Foothill District**
6. Greater Los Angeles District
7. Los Angeles South Bay District

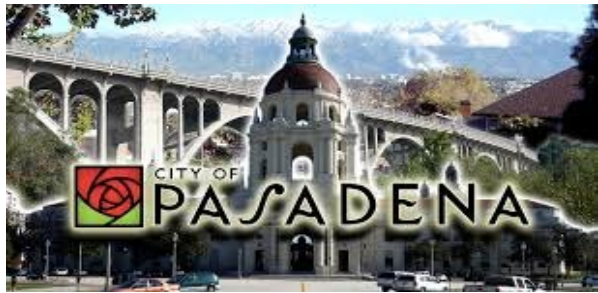
Valley Mountain Region

1. Northern Sierra District
2. San Joaquin Valley District
3. Santa Barbara District
4. Inland Empire District
5. Orange San Gabriel
6. San Diego District

<https://www.dor.ca.gov/Home/FindAnOffice>

Department of Rehabilitation

Van Nuys Foothill District & Branches



Pasadena is a city in Los Angeles County, California. The population of Pasadena was **140,881** making it the **6th** largest city in Los Angeles County and the **40th** largest city in the state of California. **(2014 Census)**



Glendale is a city in Los Angeles County, California. The population is **196,021** making it the **3rd** largest city in Los Angeles County and the **23rd** largest city in the state of California. **(2014 Census)**



Van Nuys

Van Nuys is a district and neighborhood in the central San Fernando Valley region of the City of Los Angeles, California. The population is **98, 117**. **([www. city-data.com](http://www.city-data.com))**



Lancaster is a charter city in northern Los Angeles County, in the Antelope Valley of the western Mojave Desert in Southern California. The population is **161,043** making it the **5th** largest city in Los Angeles County and the **32nd** largest city in the state of California. **(2014 Census)**



Santa Clarity is a city in Los Angeles County, California. The population is **181,557** making it the **4th** largest city in Los Angeles County and the **24th** largest city in the state of California. **(2014 Census)**



Canoga Park is a neighborhood in the San Fernando Valley region of Los Angeles, and California. The population is **41,651**, considered to be "highly diverse" ethnically. **([www. city-data.com](http://www.city-data.com))**



Questions?



GlendaleLEARNS

Local Education And Resource Network Services

CAEP ANNUAL PLAN 2023-2024



Three-Year Plan Objectives

1. Address Education Needs: Develop career pathways for priority populations
2. Improve Integration of Services and transitions: Implement programs that prepare students for entering career pathways and subsequent employment
3. Improve Effectiveness of Services: Implement professional development opportunities to ensure leaders, staff and faculty have the knowledge and skills needed to meet community needs for adult education and workforce development
4. Leverage Resources: Capitalize on Opportunities to Leverage Resources with GlendaleLEARNS Partners.



Annual Plan Goals 22-23

- Implement Educational Programs that Prepare Students for Entering Career Pathways and Employment
- Develop Comprehensive Career Pathways for Priority populations
- Implement Educational Programs that Prepare Students for Entering Career Pathways and Employment
- Capitalize on Opportunities to Leverage Resources with GlendaleLEARNS Partners



Identified Barriers

- Lack of Technology: Hotspots
- Financial challenges due to inflation
- Fear of Public Transportation
- Unstable Lives/Changing Schedules
- Loss of Shelter/Homes
- Mental Health & Well Being Issues
- Fear of Going Back to Work/College
- Lack Work Experience
- Not Able to Establish Partnership with Students for Encouragement In-Person
- Language barriers
- Adults without diplomas/HSE
- Uncertain economic environment
- Uncertain educational levels resulting from lockdowns
- Continued pandemic cases and deaths
- Mismatch between skills of unemployed and skills in demand





Other Barriers Identified



Identified Needs

- Supportive services
- Paid work-based learning
- Comprehensive career pathways
- Bridge programs
- Hybrid opportunities for education and training: in-person and distance learning
- Continue co-enrollment to meet student needs
- Continue building partnerships with emphasis on K-12 counselors
- Continue professional development opportunities

Other Needs Identified





GlendaleLEARNs

Local Education And Resource Network Services

CAEP ANNUAL PLAN 2023-2024